

Resolution of the City of Jersey City, N.J.

File No. Res. 20-635
Agenda No. 10.30
Approved: Sep 10 2020



RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO PARAGON RESTORATION CORPORATION FOR ENGINE CO. #22 – FAÇADE RESTORATION, PROJECT NO. 2019-019 FOR THE DEPARTMENT OF ADMINISTRATION/DIVISION OF ARCHITECTURE.

COUNCIL offered and moved adoption of the following resolution:

WHEREAS, the City of Jersey City's (City) Acting Purchasing Director acting within her authority and in conformity with N.J.S.A. 40A:11-1 et seq. publicly advertised for bids for the Engine Co. #22 – Façade Restoration, Project No. 2019-019 for the Department of Administration/Division of Architecture pursuant to specifications and bids thereof; and

WHEREAS, the City received (3) Bids, the lowest bidder being Premier Group who withdrew its bid, therefore the bid should be awarded to the next responsible bidder, that being from Paragon Restoration Corporation, 292 Monroe Avenue, Kenilworth, New Jersey 07033, in the total bid amount of Four hundred Fifty One thousand, Four hundred One dollars (\$451,401.00); and

WHEREAS, the City's Acting Purchasing Director has certified that she considers said bid to be fair and reasonable; and

WHEREAS, the total encumbrance amount of five hundred nineteen thousand, one hundred eleven dollars and fifteen cents (\$519,111.15) is available in Capital Accounts #04-215-55-148-990 and #04-215-55-143-990; and

Dept. of Administration/Division of Architecture

Acct. #04-215-55-148-990	P.O. #137888	Amount: \$451,401.00 (Bid Amount)
Acct. #04-215-55-143-990	P.O. #137890	Amount: \$ 47,511.15 (Contingency)
Acct. #04-215-55-148-990	P.O. #137889	<u>Amount: \$ 20,199.00</u> (Contingency)
	Total	\$519,111.15

WHEREAS, these funds are available for this expenditure in accordance with requirements of the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Jersey City that the said bid of the aforementioned Paragon Restoration Corporation, be accepted and that a contract be awarded to said company in the amount of \$451,401.00, and the Acting Director of Purchasing is directed to have such a contract drawn up and executed; and be it further

RESOLVED, that upon certification by an official or employee of the City authorized to receive the material pursuant to the contract, that the same has been received and that the requirements of the contract met, then; payment to the contractor shall be made in accordance with the provisions of the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1 et seq.; and be it further

RESOLVED, this contract award shall be subject to the condition that the contractor provide satisfactory evidence of compliance with the Affirmative Action Amendments to the Law Against Discrimination, N.J.S.A. 10:5-31 et seq.; and be it further

RESOLVED, that the Mayor or Business Administrator is hereby authorized to execute a contract on behalf of the City of Jersey City.

resolution authorizing the award of a contract to Paragon Restoration Corporation for Engine Co. #22 – Façade Restoration, Project No. 2019-019 for the department of administration/division of architecture.

APPROVED AS TO LEGAL FORM



Business Administrator



Corporation Counsel

Certification Required

RECORD OF COUNCIL VOTE – Sep 10													8-0	
	AYE	NAY	N.V.	Absent		AYE	NAY	N.V.	Absent		AYE	NAY	N.V.	Absent
RIDLEY	✓				SALEH	✓				LAVARRO	✓			
PRINZ-AREY	✓				SOLOMON	✓				RIVERA	✓			
BOGGIANO	✓				ROBINSON	✓				WATTERMAN, PRES				✓

N.V. –
(Abstain)

Adopted at a meeting of the Municipal Council of the City of Jersey.



Joyce E. Watterman, President of Council



Sean Gallagher, City Clerk

resolution authorizing the award of a contract to Paragon Restoration Corporation for Engine Co. #22 – Façade Restoration, Project No. 2019-019 for the department of administration/division of architecture.

RESOLUTION FACT SHEET -

This summary sheet is to be attached to the front of any resolution that is submitted for Council consideration. Incomplete or vague fact sheets will be returned with the resolution.

Project Manager

Brian Weller, Director, Architecture	201-547-5900	wellerb@jcnj.org
Division	Division of Architecture	

Note: Project Manager must be available by phone during agenda meeting (Wednesday prior to council meeting @ 1:00 p.m.)

Purpose

There exist a need to make extensive repairs to restore the historic façade at Engine Co. #22 – 468 Ocean Avenue. Bids were received on June 16, 2020 at the Division of Purchasing. Three (3) Bids were received.			
	Base Bid + Alternates A	Premier Group, Inc.	
	\$118,000.00	Paragon Restoration Corporations	\$451,401.00
Construction, Inc.			Mark
	\$659,420.00		

Contract term (include all)

Approximately 180 days after contract award

Type of award:

PUBLIC BID

ATTACHMENTS:

Engine 22_Redacted Paragon
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Approved by	Status:
Brian Weller, Director, Architecture	Approved - Aug 10 2020
Melissa Kozakiewicz, Assistant Business Administrator	Approved - Aug 10 2020
Gregory Corrado, Asst. Business Administrator	None
John McKinney, Attorney	None
Peter Baker, Corporation Counsel	None
Amy Forman, Attorney	None
Nick Strasser, Attorney	None
Norma Garcia, Attorney	None
Ray Reddington, Attorney	None
Jeremy Jacobsen, Attorney	None
Sapana Shah, Attorney	Approved - Aug 10 2020
Jeana Abuan, Public Agency Compliance Officer	Approved - Aug 11 2020
Soraya Hebron, Diversity and Inclusion	Approved - Aug 11 2020
Raquel Tosado, Assistant Purchasing Agent	None
Patricia Vega, Assistant Purchasing Agent	Approved - Aug 13 2020
Patrice Lambert, Purchasing	None
Elizabeth Castillo, Chief Financial Officer	Approved - Aug 14 2020
Brian Platt, Business Administrator	Approved - Aug 17 2020



CITY OF JERSEY CITY
 394 CENTRAL AVE.
 3RD FLOOR
 JERSEY CITY NJ 07307
PURCHASE ORDER & VOUCHER

PURCHASE ORDER NUMBER
137888

CHECK NO. _____
 CHECK DATE _____
 VOUCHER NO. _____
 VENDOR INV.# _____

REQUISITION # 0192994
BUYER PUBLICBID

06/26/2020 PA45201022-2

VENDOR INFORMATION

PARAGON RESTORATION CORP
292 MONROE AVENUE

KENILWORTH NJ 07033

DELIVER TO
ARCHITECTURE
13-15 LINDEN AVE. EAST

JERSEY CITY NJ 07305

BILL TO
ARCHITECTURE
13-15 LINDEN AVE. EAST
JERSEY CITY NJ 07305

1.00	1	ENGINE CO. #22 ENGINE CO. #22 - FACADE RESTORATION PROJECT NO. 2019-019 PUBLIC BID _____, APPROVED _____	04-215-55-148-990	451,401.0000	451,401.00
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TAX EXEMPTION NO. 22-6002013 **PO Total 451,401.00**

CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X _____
 VENDOR SIGN HERE

 OFFICIAL POSITION DATE

OFFICER'S OR EMPLOYEE'S CERTIFICATION

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a principal official or employee or other reasonable procedures.

 TITLE OR POSITION DATE

 APPROVED BY THE PURCHASING AGENT DATE

 APPROVED BY ACCOUNTS & CONTROL DATE

FOR PAYMENT, VENDOR MUST SIGN AT X ON THIS VOUCHER AND RETURN TO THE BILL TO ADDRESS

Appendix
Revised Contract Language for BRC Compliance

Goods and Services Contracts (including purchase orders)

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor;
- 2) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- 3) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State.

A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609) 292-9292.

Construction Contracts (including public works related purchase orders)

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) the contractor shall provide written notice to its subcontractors and suppliers to submit proof of business registration to the contractor;
- 2) subcontractors through all tiers of a project must provide written notice to their subcontractors and suppliers to submit proof of business registration and subcontractors shall collect such proofs of business registration and maintain them on file;
- 3) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors and suppliers or attest that none was used; and,
- 4) during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit, to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State.

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CITY OF JERSEY CITY
 394 CENTRAL AVE.
 3RD FLOOR
 JERSEY CITY NJ 07307
PURCHASE ORDER & VOUCHER

PURCHASE ORDER NUMBER
137889

CHECK NO. _____
 CHECK DATE _____
 VOUCHER NO. _____
 VENDOR INV.# _____

REQUISITION # 0192995
BUYER CONTGY

06/26/2020 PA45201022-2

VENDOR INFORMATION

PARAGON RESTORATION CORP
292 MONROE AVENUE

KENILWORTH NJ 07033

DELIVER TO
ARCHITECTURE
13-15 LINDEN AVE. EAST

JERSEY CITY NJ 07305

BILL TO
ARCHITECTURE
13-15 LINDEN AVE. EAST
JERSEY CITY NJ 07305

1.00	1	CONTINGENCY 1/2 ENGINE CO. #22 - FACADE RESTORATION PROJECT NO. 2019-019 15% CONTINGENCY TOTAL: \$67,710.15 \$20,199.00 IN PO _____ \$47,511.15 IN PO _____ PUBLIC BID _____, APPROVED _____	04-215-55-148-990	20,199.0000	20,199.00
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TAX EXEMPTION NO. **22-6002013**

PO Total 20,199.00

CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X

VENDOR SIGN HERE

OFFICIAL POSITION

DATE

OFFICER'S OR EMPLOYEE'S CERTIFICATION

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a principal official or employee or other reasonable procedures.

TITLE OR POSITION

DATE

APPROVED BY THE PURCHASING AGENT

DATE

APPROVED BY ACCOUNTS & CONTROL

DATE

FOR PAYMENT, VENDOR MUST SIGN AT X ON THIS VOUCHER AND RETURN TO THE BILL TO ADDRESS

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Revised Contract Language for BRC Compliance

Goods and Services Contracts (including purchase orders)

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A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609) 292-9292.

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CITY OF JERSEY CITY
 394 CENTRAL AVE.
 3RD FLOOR
 JERSEY CITY NJ 07307
PURCHASE ORDER & VOUCHER

PURCHASE ORDER NUMBER
137890

CHECK NO. _____
 CHECK DATE _____
 VOUCHER NO. _____
 VENDOR INV.# _____

REQUISITION # 0193449
BUYER CONTGY

06/26/2020 PA45201022-2

VENDOR INFORMATION

PARAGON RESTORATION CORP
292 MONROE AVENUE

KENILWORTH NJ 07033

DELIVER TO
ARCHITECTURE
13-15 LINDEN AVE. EAST

JERSEY CITY NJ 07305

BILL TO
ARCHITECTURE
13-15 LINDEN AVE. EAST
JERSEY CITY NJ 07305

1.00	1	PO 2/2 CONTINGENCY ENGINE CO. #22 - FACADE RESTORATION PROJECT NO. 2019-019 15% CONTINGENCY OVER 2 P.O'S - TOTAL \$67,710.15 \$47,511.15 IN PO _____ \$20,199.00 IN PO _____ PUBLIC BID _____, APPROVED _____	04-215-55-143-990	47,511.1500	47,511.15
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TAX EXEMPTION NO. 22-6002013

PO Total 47,511.15

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OFFICIAL POSITION

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TITLE OR POSITION

DATE

APPROVED BY THE PURCHASING AGENT

DATE

APPROVED BY ACCOUNTS & CONTROL

DATE

FOR PAYMENT, VENDOR MUST SIGN AT X ON THIS VOUCHER AND RETURN TO THE BILL TO ADDRESS

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**CITY OF JERSEY CITY
DEPARTMENT OF ADMINISTRATION**

CITY HALL | 280 GROVE STREET | JERSEY CITY, NJ 07302
P: 201 547 5147 | F: 201 547 4833



STEVEN M. FULOP
MAYOR OF JERSEY CITY

BRIAN D. PLATT
BUSINESS ADMINISTRATOR

DATE : June 24, 2020
TO : Raquel Y. Tosado, Acting Purchasing Agent
FROM : Brian D. Platt, Business Administrator *kb*
SUBJECT : Engine Co. #22 – Façade Restoration
Project No. 2019-019
Re: Contract Award

Please be advised, after careful and through review of the bids, I recommend that the contract be awarded to:

Paragon Restoration Corporation
292 Monroe Avenue
Kenilworth, New Jersey 07033

Please proceed and utilize the following requisitions listed below. Kindly draft the awarding resolution for the **July 15, 2020 Council Meeting**.

The project is funded by General Building Capital Accounts, please encumber as follows:

<u>Purchase Requisition #</u>	<u>Account #</u>	<u>Amount</u>
R0192994	04-215-55-148-990	\$ 451,401.00
R0192995*	04-215-55-148-990	\$ 20,199.00 (Contingency)
R0193449*	04-215-55-143-990	\$ <u>47,511.15</u> (Contingency)
		\$ 519,111.15

*Requisitions equal 15% Contingency.

If you have any questions, please do not hesitate to call.

Attachments

c: Brian F. Weller, Director, Division of Architecture
Patricia Vega, Assistant Purchasing Agent
Paola Campbell, Purchasing Assistant

WWW.JERSEYCITYNJ.GOV



STEVEN M. FULOP
MAYOR OF JERSEY CITY

CITY OF JERSEY CITY
DEPARTMENT OF ADMINISTRATION
DIVISION OF ARCHITECTURE
MUNICIPAL SERVICES COMPLEX | 13-15 LINDEN AVE. EAST | JERSEY CITY, NJ 07305
P: 201 547 5900



BRIAN D. PLATT
BUSINESS ADMINISTRATOR

MEMORANDUM

DATE : June 24, 2020
TO : Brian Platt, Business Administrator
FROM : Brian F. Weller, L.L.A., A.S.L.A., Director *BFW*
SUBJECT : Engine Co. #22 - Facade Restoration
Project No. 2019-019

We have reviewed the bids received on June 16, 2020 at the Division of Purchasing at 11:00 a.m. and recommend award to the second low bidder, Paragon Restoration Corporation, 292 Monroe Street, Kenilworth, New Jersey 07033.

Base Bid + Alternates A

Premier Group, Inc.	\$118,000.00 - Bid Withdrawn
Paragon Restoration Corporation	\$451,401.00
Mark Construction, Inc.	\$659,420.00

The project is funded by Open Space Trust Fund Account, please encumber as follows:

<u>Purchase Requisition #</u>	<u>Account #</u>	<u>Amount</u>
R0192994	04-215-55-148-990	\$ 451,401.00
R0192995*	04-215-55-148-990	\$ 20,199.00 (Contingency)
R0193449*	04-215-55-143-990	\$ <u>47,511.15</u> (Contingency)
		\$ 519,111.15

*Requisitions equal 15% Contingency.

Division of Architecture formally requests that we make a recommendation to award this important project for the community.

ab
Attachments

c: Raquel Y. Tosado, Acting Purchasing Agent
Patricia Vega, Assistant Purchasing Agent
Paola Campbell, Purchasing Assistant

BID RESULTS for Engine Co. #22 – Façade Restoration
Project # 2019-019

Premier Group, Inc.
306 A Capitol Street
Saddle Brook, NJ 07663

Base Bid #1		\$ 85,000.00
Unit Price # 2 Brick Replacement	100 S.F. @ \$ 100.00	<u>\$ 10,000.00</u>
Grand Total Base Bid (Items 1 and 2)	180 Days	\$ 95,000.00
 Alternate A: Chain Link Fence and Gate	 +10 Days	 \$ 23,000.00
Grand Total Base Bid Plus Alternates A		\$118,000.00

Paragon Restoration Corporation
292 Monroe Avenue
Kenilworth, NJ 07033

Base Bid #1		\$425,901.00
Unit Price # 2 Brick Replacement	100 S.F. @ \$ 135.00	<u>\$ 13,500.00</u>
Grand Total Base Bid (Items 1 and 2)	180 Days	\$439,401.00
 Alternate A: Chain Link Fence and Gate	 +10 Days	 \$ 12,000.00
Grand Total Base Bid Plus Alternates A		\$451,401.00

Mark Construction, Inc.
81 Lester Street, Suite 2
Wallington, NJ 07054

Base Bid #1		\$634,000.00
Unit Price # 2 Brick Replacement	100 S.F. @ \$ 115.00	<u>\$ 11,500.00</u>
Grand Total Base Bid (Items 1 and 2)	180 Days	\$645,500.00
 Alternate A: Chain Link Fence and Gate	 +10 Days	 \$ 13,920.00
Grand Total Base Bid Plus Alternates A		\$659,420.00



STEVEN M. FULOP
MAYOR OF JERSEY CITY

CITY OF JERSEY CITY
DEPARTMENT OF ADMINISTRATION
DIVISION OF ARCHITECTURE
MUNICIPAL SERVICES COMPLEX | 13-15 LINDEN AVE. EAST | JERSEY CITY, NJ 07305
P: 201 547 5900



BRIAN D. PLATT
BUSINESS ADMINISTRATOR

MEMORANDUM

DATE : June 24, 2020
TO : Joyce E. Watterman, Council President and Members of the Municipal Council
FROM : Brian F. Weller, L.L.A., A.S.L.A., Director *BFW*
SUBJECT : Engine Co. #22 - Facade Restoration
Project No. 2019-019

Attached for your consideration is the Resolution authorizing the award of a contract to Paragon Restoration Corporation for the Engine Co. #22 - Facade Restoration project. The work consists of the following:

1. Identifying, retaining and preserving historic defining masonry features;
2. Brick repairs consisting of brick repoint, removal of excessive mortar, replacement of damaged veneer brick that cannot be reused, anchoring of brick veneer, patching of holes, installation of control joints.
3. Repairs of building damage to the corners of the building and cracks in the brick that have been subsequently widened that resulted from repetitive freezing and thawing. Damaged brick corners will be rebuilt, re-utilizing as much of the existing undamaged brick as possible.
4. The base of cast iron post is to be repaired to match the adjacent base by replacing the missing section and using a cold stitch casting repair.
5. Repairs to brownstone including mortar repointing, crack repairs and spall repairs.
6. Replacement of kitchen windows with new and associated brick repairs.
7. Washing of all exterior walls to remove efflorescence mold, mildew and other contaminants prior to repointing or repair.
8. Interior repair work to cover exploratory hole previously made by the City to expose existing steel lintel.
9. Installation of chain link fencing and gate.

If you need any additional information, please do not hesitate to call.

ab

RESOLUTION FACT SHEET - CONTRACT AWARD

This summary sheet is to be attached to the front of any resolution that is submitted for Council consideration. Incomplete or vague fact sheets will be returned with the resolution.

Full Title of Ordinance/Resolution

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO PARAGON RESTORATION CORPORATION FOR ENGINE CO. #22 – FAÇADE RESTORATION. PROJECT NO. 2019-019 FOR THE DEPARTMENT OF ADMINISTRATION, DIVISION OF ARCHITECTURE

Project Manager

Department/Division	Administration	Architecture
Name/Title	Brian F. Weller, L.L.A.	Director
Phone/email	(201) 547-5900	wellerb@jenj.org

Note: Project Manager must be available by phone during agenda meeting (Wednesday prior to council meeting @ 4:00 p.m.)

Contract Purpose

There exist a need to make extensive repairs to restore the historic façade at Engine Co. #22 – 468 Ocean Avenue. Bids were received on June 16, 2020 at the Division of Purchasing. Three (3) Bids were received.

	<u>Base Bid + Alternates A</u>
Premier Group, Inc.	\$118,000.00
Paragon Restoration Corporations	\$451,401.00
Mark Construction, Inc.	\$659,420.00

General Buildings Capital Accounts

04-215-55-148-990	\$451,401.00
04-215-55-148-990	\$ 20,199.00 (*Contingency)
04-215-55-143-990	\$ 47,511.15 (*Contingency)
	<u>\$519,111.15</u>

*Total Contingency is 15%

Contract term (include all proposed renewals)

Approximately 180 days after contract award

Type of award

If "Other Exception", enter type

Additional Information

The awarding resolution has been drafted by the Division of Purchasing.

I certify that all the facts presented herein are accurate.


Signature of Division Director

6.24.20
Date



June 18, 2020

CITY OF JERSEY CITY
280 GROVE STREET
JERSEY CITY, N.J. 07302

RE: ENGINE CO. #22 – FAÇADE RESTORATION
468 OCEAN AVENUE
JERSEY CITY, NEW JERSEY 07305
PROJECT NO. 2019-019

To whom it may concern:

Please be advised that Premier Group Inc is withdrawing its bid proposal for the Engine Co.#22 – Façade Restoration project.

Feel free to contact our office if additional information is required.

Respectfully,


Igor Mickoski
President

BID PROPOSAL
Continued

BID PRICES:

Item No. 1: The Bidder agrees to perform and provide all labor, materials, equipment and services required to complete all work as described in the Specifications and shown on the drawings for the Lump Sum Price of:

Four Hundred Twenty Five Thousand Nine Hundred One Dollars No Cents

(In Writing)

\$425,901.00

(In Figures)

UNIT PRICE:

The Specifications and Drawings represent the Base Bid, and contain specific quantities of work based on good faith estimates. If during project construction, the quantities contained in the specifications and drawings are exceeded, payment for excess quantities shall be based on the prices set forth below:

Item No. 2: BRICK REPLACEMENT in accordance with Sections 024119 - Selective Demolition and 040125 - Masonry Restoration. If additional quantities are needed which results in a Change Order, Contractor will honor Unit Price as herein stated.

100 S.F. @ \$ 135.00 Per S.F.. for a Total Cost of \$ 13,500.00
(Unit Price in Figures) (Total Cost Item 2 in Figures)

100 S.F. @ One Hundred Thirty Five Dollars No Cents
(Write Unit Price)

Per S.F. for a Total Cost of: Thirteen Thousand Five Hundred Dollars No Cents
(Write Total Cost - Item No. 2)

BID PROPOSAL
Continued

The Unit Price bid shall cover all costs of whatever nature, incidental to that item. In explanation but not in limitation thereof, these costs shall include the cost of all work, labor, material, equipment, transportation and all else necessary to execute the Contract, and all incidental expenses in connection therewith, including all costs on account of loss by damage or destruction encountered for settlement of damages, and including all cost for replacement of defective materials.

The Estimate of material quantities specified is approximate only and is given solely to be used as a uniform basis for comparison of basis. The minimum quantity for any item shall be zero (0). The maximum quantity shall be as stated in the Bid Proposal for each item.

Should the final quantity be less than the maximum quantity stated in the Bid Proposal for any item, the Supplier shall have no claim for loss incurred by him/her for commitments made by him/her in anticipation of the work contemplated, or for loss of anticipated profits, or for work done prior to his/her having been authorized to proceed therewith.

GRAND TOTAL BASE BID: (Items Nos. 1 and 2 above)

\$439,401.00

In Figures)

Four Hundred Thirty Nine Thousand Four Hundred One Dollars No Cents

(In Writing)

The Contract will be awarded based on either the Grand Total Base Bid or Grand Total Base Bid plus Alternates as explained on page P-6. However, it is understood that the Total Cost for quantities are based upon a good faith estimate of the quantity of materials needed; therefore, the actual contract price, cannot be determined until completion of the project.

BID PROPOSAL
(Continued)

SCHEDULE OF PRICES
(FOR ALTERNATES)

ALTERNATES:

Indicate below the amount that will be added to or deducted from the lump sum Grand Total Base Bid for each of the following alternates, if any are accepted by the City:

ALTERNATE A:

(Add or Deduct) please confirm and indicate type of bid alternate with check mark

ALTERNATE A: CHAIN-LINK FENCE AND GATE INSTALLATION

Under the Base Bid: Provide no Chain-Link Fence and Gate Installation.

Under this Alternate: Provide and install Chain-Link Fence and Gates as shown on Appendix 1 - Chain-Link Fence and Gate Installation.

Additional calendar days added to the contract time period: 10

\$ 12,000.00

(Price in Figures)

\$ Twelve Thousand Dollars No Cents

(Price in Words, Dollars and Cents)

TOTAL PRICE FOR GRAND TOTAL BASE BID PLUS ALTERNATE A

\$ 451,401.00

(Price in Figures)

\$ Four Hundred Fifty One Thousand Four Hundred One Dollars No Cents

(Price in Words, Dollars and Cents)

***NOTE:** If the Grand Total Base Bid is within the amount of funds available to finance the Contract and the City wishes to accept Bids on the Alternate(s), then the Contract award will be made to that responsible Bidder submitting the lowest combined Bid, consisting of the Grand Total Base Bid plus Alternate Bid (s) (applied in the alphabetical order in which they are listed in the Schedule of Prices). Under this procedure, if the City decides not to accept the Alternate(s), then the contract will be awarded to the responsible bidder submitting the lowest Grand Total Base Bid.

09/19/01

PARAGON RESTORATION CORP.
292 MONROE AVENUE
KENILWORTH NJ 07033

Taxpayer Identification#

Dear Business Representative:

Recently enacted State law (Public Law 2001, c.134) requires all contractors and subcontractors with State, county and municipal agencies to provide proof of their registration with the Department of the Treasury, Division of Revenue. The law became effective September 1, 2001.

Our records indicate that you are currently registered with the Division of Revenue, and accordingly, we have attached a Proof of Registration Certificate for your use. If you are currently under contract or entering into a contract with a State, county or local agency, you must provide a copy of the certificate to the contracting agency.

Please note that the law sets forth penalties for non-compliance with the provisions above. See N.J.S.A. 54:52-20.

Finally, please note that the new law amended Section 92 of the Casino Control Act, which deals with the casino service industry.

Should you have any questions or require more information about the attached certificate, or are involved with the casino service industry, call (609) 292-1730.

Thank you in advance for your consideration and cooperation.

Sincerely,

Patricia A. Chiacchio
Patricia A. Chiacchio
Director, Division of Revenue

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 252 TRENTON, N J 08646-0252
TAXPAYER NAME: PARAGON RESTORATION CORP.	TRADE NAME:	
TAXPAYER IDENTIFICATION# 222-534-901/000	CONTRACTOR CERTIFICATION# 0097512	
ADDRESS 292 MONROE AVENUE KENILWORTH NJ 07033	ISSUANCE DATE: 09/19/01	
EFFECTIVE DATE: 05/31/84	<i>Patricia A. Chiacchio</i> Director, Division of Revenue	
FORM-BRC(08-01)	This Certificate is NOT assignable or transferable It must be conspicuously displayed at above address	



New Jersey Division of Revenue

Revenue

NJBGS

On-Line Business Registration Certificate Service

CERTIFICATE NUMBER 0097512 FOR PARAGON RESTORATION CORP. IS VALID.

VERIFIED
PC

Certificate Number
604730

Registration Date: 04/18/2019
Expiration Date: 04/17/2021



State of New Jersey

Department of Labor and Workforce Development
Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Paragon Restoration Corporation
2019

Responsible Representative(s):
Matthew Papio, President

Handwritten signature of Robert Asaro-Angelo.

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.



State of New Jersey

PHILIP D. MURPHY
Governor

DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE & ENTERPRISE SERVICES
P.O. BOX 026
TRENTON, NJ 08625-034
PHONE: 609-292-2146 FAX: 609-984-6679

SHEILA Y. OLIVER
Lt. Governor

ELIZABETH MAHER MUOIO
Acting State Treasurer

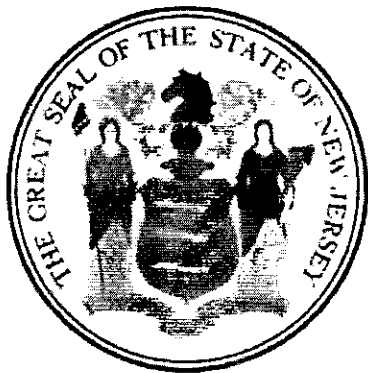
APPROVED
under the

Small Business Set-Aside Act and Minority and Women Certification Program

This certificate acknowledges PARAGON RESTORATION CORPORATION as a Category 5 approved Small Business Enterprise that has met the criteria established by N.J.A.C. 17:13 and/or 17:14.

This registration will remain in effect for three years. Annually the business must submit, not more than 60 days prior to the anniversary of the registration notice, an annual verification statement in which it shall attest that there is no change in the ownership, revenue eligibility or control of that business.

If the business fails to submit the annual verification statement by the anniversary date, the SBE registration will lapse and the business SBE status will be revoked in the New Jersey Selective Assistance Vendor information (NJSAVI) database that lists registered small businesses. If the business seeks to be registered again, it will have to reapply and complete the New SBE online registration located at: www.njportal.com/DOR/SBERegistry/.



Peter Lowicki
Deputy Director

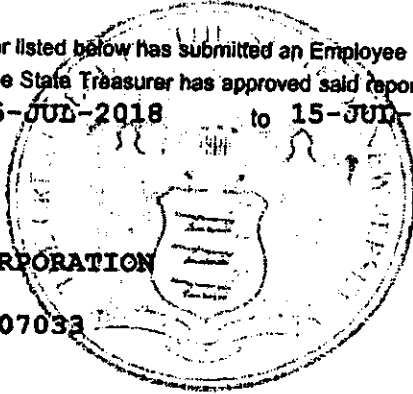
Issued: 4/18/2018
Certification Number: A0069-12

Expiration: 4/18/2021

**CERTIFICATE OF EMPLOYEE INFORMATION REPORT
RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-JUL-2018** to **15-JUL-2025**

**PARAGON RESTORATION CORPORATION
292 MONROE AVENUE
KENILWORTH NJ 07033**



Elizabeth Maher Muoio
**ELIZABETH MAHER MUOIO
State Treasurer**

EEO/AFFIRMATIVE ACTION REQUIREMENTS

Public Construction Contracts

Questions in reference to EEO/AA Requirements for Public Construction Contracts should be directed to:

Jeana F. Abuan
Supvg. Administrative Analyst, Public Agency Compliance Officer
Office of Tax Abatement & Compliance
13 Linden Avenue East
Jersey City NJ 07305
Tel. #201-547- 4538
E-mail Address: abuanj@icnj.org

Rev. 02/10/12

Minority/Women Business Participation
In City Construction Contracts
City of Jersey City
Department of Administration
Office of Equal Opportunity/Affirmative Action

I Policy

The City of Jersey City has a policy of equal opportunity and nondiscrimination in public contracting based on race, national origin or gender. Further, the City's policy is to encourage increased participation of minority owned businesses in city contracts. This is in accordance with N.J.S.A. 10:5-32, which provides that public works contracts shall provide for equality in opportunity by any contractor engaged in a public works project.

The City has determined that a "responsible" bidder does not engage in unlawful race or gender discrimination in its awarding of subcontracts or the purchase of supplies used in construction, and does make reasonable efforts to solicit and award subcontracts to minority and female businesses.

II Purpose

The city has adopted regulations to assure that bidders receiving City Constructions are not engaged in unlawful discrimination and make reasonable good faith to include persons of color and women owned businesses as subcontractors. The intent and purpose of these procedures is not to require that a specific proportion of every contract be allocated to minority and women owned businesses, but to assure that they are included in the competitive process and have opportunities to participate in the city's publicly contracted projects. Pursuant to this policy, contractor is expected to include minority/women owned businesses in all formal or informal invitations to quote, etc, and to make every reasonable effort to provide subcontracting opportunities to qualified minority and women owned businesses.

The purpose of the "participation levels" referred to herein is to help the city determine whether the contractor has met the requirements of nondiscrimination and of good faith efforts to make subcontracting opportunities available to minority and woman owned businesses. These regulations presume that contractors who have attained or exceeded the suggested participation levels for minority and female subcontractor participation on particular City construction contracts are not engaging in unlawful sex or racial discrimination and have engaged in reasonable efforts to involve minority and female subcontractors. A contractor who is unable to attain or exceed such levels may have its subcontracting practices examined by the city to determine if it is engaging in unlawful discrimination in subcontracting practices or has failed to engage in reasonable outreach efforts.

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III Suggested participation level for minority and women owned subcontractors:

- A. Suggested levels of participation for minority owned subcontractors and women owned subcontractors are determined based on estimates of the dollar value of the work in the various disciplines which may be subcontracted and the availability of minority and woman owned prospective subcontractors in the applicable work areas as reflected in the "SAVI II" database maintained by the State of new Jersey, Department of Commerce & Economic Development, Division of Small, Women & Minority Businesses. The Office of the Minority & Women Business Enterprise Program maintains and updates a listing of minority and women owned businesses (M/WB's) providing various categories of goods and services. Minority and/ or women owned businesses (M/WB's) are those registered as such with the State of New Jersey, Department of Commerce & Economic Development, Division of Small, Women & Minority Businesses (SAVI II database). In addition, bona fide minority or women-owned businesses that are not so registered will be accepted as such pending completion of the registration process, on recommendation of the Minority/ Women Business Enterprise Development Program (MWBE Director).
- B. In the event the contractor who is awarded the contract elects to perform in-house, with its own personnel and resources, parts of the job included in the subcontracting estimate, the participation levels will be adjusted accordingly.
- C. Suggested participation levels for this project are:

Minority Owned20% of the total dollar amount of the contract
 Woman owned20% of the total dollar amount of the contract

IV Availability of information/referral lists of minority/women businesses

- A. To assist the successful bidder in identifying prospective M/WB subcontractors for various areas of work included in the project, after notification that the City Council has awarded the contract but prior to the execution of the contract, the successful bidder should contact the M/WBE Director with regard to meeting the City's suggested participation levels of M/WB contractors in the specific disciplines involved in the project.

Identification and/or establishment of prospective subcontractors in various specialties by the M/WBE Director or any City employee are not to be construed as making any representation as to the qualification of any such contractor to perform. Such identification/establishment are made for the sole purpose of identifying minority and women owned businesses in the required areas of work. Determination of qualifications for the particular project remains the responsibility of the contractor. Nothing in these requirements is to be construed as changing in

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III Suggested participation level for minority and women owned subcontractors:

- A. Suggested levels of participation for minority owned subcontractors and women owned subcontractors are determined based on estimates of the dollar value of the work in the various disciplines which may be subcontracted and the availability of minority and woman owned prospective subcontractors in the applicable work areas as reflected in the "SAVI II" database maintained by the State of New Jersey, Department of Commerce & Economic Development, Division of Small, Women & Minority Businesses. The Office of the Minority & Women Business Enterprise Program maintains and updates a listing of minority and women owned businesses (M/WB's) providing various categories of goods and services. Minority and/ or women owned businesses (M/WB's) are those registered as such with the State of New Jersey, Department of Commerce & Economic Development, Division of Small, Women & Minority Businesses (SAVI II database). In addition, bona fide minority or women owned businesses that are not so registered will be accepted as such pending completion of the registration process, on recommendation of the Minority/ Women Business Enterprise Development Program (MWBE Director).
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- C. Suggested participation levels for this project are:
 - Minority Owned20% of the total dollar amount of the contract
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Identification and/or establishment of prospective subcontractors in various specialties by the M/WBE Director or any City employee are not to be construed as making any representation as to the qualification of any such contractor to perform. Such identification/establishment are made for the sole purpose of identifying minority and women owned businesses in the required areas of work. Determination of qualifications for the particular project remains the responsibility of the contractor. Nothing in these requirements is to be construed as changing in

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any way the provision that "bidder will be required to establish to the satisfaction of the Architect (Engineer) the reliability and responsibility of the proposed subcontractors to furnish and perform the work . . .", or any other provision of these specifications.

V. Bidders will submit with bid proposal:

1. Plan for outreach to and utilization of minority and/or women owned businesses as subcontractors, including bidder's anticipated level for M/WB's in each specialty, which parts of the contract bidder plans to subcontract, and which parts of the contract bidder anticipates subcontracting to M/WB's (Form MWB-3)
2. As to subcontractors required to be submitted with the bid proposal pursuant to NJSA 40A:11-16, or any additional subcontractors requested for bid submission by the architect Engineer, bidder will indicate, on Form WMB-3, if any, are minority or woman owned, and what efforts were made to offer subcontracting opportunities to MWB's in these disciplines, including "solicitation list" of contractors solicited to quote on the job and "commitment lists" of those awarded or to be awarded subcontracts.
3. Bidders will provide a separate copy of items 1 and 2 above, which the Purchasing Agent will forward to the MWB director for review.

VI. The following applies to the apparent lowest responsive bidder, or three lowest responsive bidders, after results of bid reception have been announced by the Purchasing Agent:

- A. MWBE director will review forms/information submitted by apparent lowest responsible bidder (or three lowest responsible bidders) as part of the bid/proposal, for compliance with nondiscrimination and minority/ women business outreach requirements. These will be preliminary findings, subject to receipt and review of further information/documentation indicated below.
- B. MWBE Director may communicate with apparent lowest responsible bidder (or three lowest) requesting further information about subcontractors solicited and subcontractors engaged, and which if any are minority or woman owned, and if appropriate, offering assistance in identifying prospective minority/women subcontractors. (See Form MWB-5). Contractor will have one week to respond. If contractor fails to respond this may resulted in the bid being found non-responsive, on recommendation of the MWBE Director in consultation with the Corporation Counsel.
- C. MWBE review will include

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1. Verifying that proposed subcontractors listed as M/WB's are listed in the State of NJ SAVI II database or other recognized MWBE listings, e.g., New Jersey Transit, Port Authority, etc. If not, director will attempt to ascertain whether said subcontractors are in fact person of color and/or woman owned and controlled, and provide assistance to proposed subcontractors in registering with SAVI II If MWBE Director has reason to believe the proposed subcontractor is not a bona fide or woman owned and operated business he/she will inform the bidding contractor and the city officials referred to in this section, and may require further verification.
 2. Verifying whether bidder has achieved the suggested levels of MWB participation.
 3. If not, reviewing the contractor's efforts as documented and the contractor's reasons for not achieving such levels.
- D. Findings/Recommendations as to compliance
1. If the bidder's MWB targeted participation levels are achieved, bidder will be presumed not to be engaging in unlawful racial and gender discrimination in the selection of subcontractors and suppliers and will be presumed to have engaged in reasonable outreach efforts.

If the participation levels are not achieved by the bidder, the MWBE director in consultation with the Corporation Counsel will review the contractor's outreach efforts and subcontracting practices to determine if it has engaged in reasonable efforts to provide subcontracting opportunities to minority owned businesses, or if it has engaged or is engaging in unlawful race or sex discrimination.
 3. If said review indicates that the bidder has made reasonable efforts to include minority as subcontractors and suppliers and has not engaged in unlawful race and sex discrimination, the bidder will be in compliance with the requirements of these provisions.
 4. If said review indicates that the bidder has failed to make reasonable efforts to provide opportunities to minority businesses as subcontractors and suppliers, has or has engaged in unlawful race and sex discrimination, the bidder will be deemed not responsible under the provisions of these regulations and the provisions of the specifications. Such recommendation will be made by the MWBE director to the Purchasing Agent in consultation with the Corporation Counsel. Any bidder whose bid is rejected based on finding of discrimination may request and receive a hearing in accordance with applicable law (local, state and federal).
 5. The review and recommendation process referred to in sections C and D should be completed within two weeks.

VII Awarding of contract

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- A. The contract will include a provision that Contractor will continue to comply with the provisions of the Minority/Women Business Program requirements and the MWB participation levels agreed upon.
- B. The MWBE Director will monitor contractor's compliance. In the event that additional or other subcontracting awards become necessary during the course of the project, the MWBE Director will continue to assist in identification of prospective minority/ women subcontractors as appropriate.

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(REVISED 4/13)

EXHIBIT B
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
 N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
 N.J.A.C. 17:27
CONSTRUCTION CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each construction trade consistent with the targeted employment goal prescribed by N.J.A.C. 17:27-7.2; provided, however, that the Dept. of LWD, Construction EEO Monitoring Program may, in its discretion, exempt a contractor or subcontractor from compliance with the good faith procedures prescribed by the following provisions, A, B and C, as long as the Dept. of LWD, Construction EEO

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EXHIBIT B (2 of 4)

Monitoring Program is satisfied that the contractor or subcontractor is employing workers provided by a union which provides evidence, in accordance with standards prescribed by the Dept. of LWD, Construction EEO Monitoring Program, that its percentage of active "card carrying" members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with N.J.A.C. 17:27-7.2. The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

(A) If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the contractor's or subcontractor's prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below; and the contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.

(B) If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions:

- (1) To notify the public agency compliance officer, the Dept. of LWD, Construction EEO Monitoring Program, and minority and women referral organizations listed by the Dept. of LWD, Construction EEO Monitoring Program pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;
- (2) To notify any minority and women workers who have been listed with it as awaiting available vacancies;
- (3) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;

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EXHIBIT B (3 of 4)

- (4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;
- (5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and non-discrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;
- (6) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:
- (i) The contractor or subcontractor shall interview the referred minority or women worker.
 - (ii) If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Dept. of LWD, Construction EEO Monitoring Program. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.
 - (iii) The name of any interested women or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Dept. of LWD, Construction EEO Monitoring Program, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.
 - (iv) If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Dept. of LWD, Construction EEO Monitoring Program.
- (7) To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Dept. of LWD, Construction EEO Monitoring Program and submitted promptly to the Dept. of LWD, Construction EEO Monitoring Program upon request.

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EXHIBIT B (3 of 4)

- (4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;
- (5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and non-discrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;
- (6) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:
- (i) The contractor or subcontractor shall interview the referred minority or women worker.
 - (ii) If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Dept. of LWD, Construction EEO Monitoring Program. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.
 - (iii) The name of any interested women or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Dept. of LWD, Construction EEO Monitoring Program, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.
 - (iv) If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Dept. of LWD, Construction EEO Monitoring Program.
- (7) To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Dept. of LWD, Construction EEO Monitoring Program and submitted promptly to the Dept. of LWD, Construction EEO Monitoring Program upon request.

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EXHIBIT B (4 of 4)

(C) The contractor or subcontractor agrees that nothing contained in (B) above shall preclude the contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result in the exclusion of minorities and women or the failure to refer minorities and women consistent with the targeted county employment goal, the contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided further, however, that the contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the contractor or subcontractor agrees that, in implementing the procedures of (B) above, it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Dept. of LWD, Construction EEO Monitoring Program an initial project workforce report (Form AA 201) electronically provided to the public agency by the Dept. of LWD, Construction EEO Monitoring Program, through its website, for distribution to and completion by the contractor, in accordance with N.J.A.C. 17:27-7. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Dept. of LWD, Construction EEO Monitoring Program and to the public agency compliance officer.

The contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on the job and/or off the job programs for outreach and training of minorities and women.

(D) The contractor and its subcontractors shall furnish such reports or other documents to the Dept. of LWD, Construction EEO Monitoring Program as may be requested by the Dept. of LWD, Construction EEO Monitoring Program from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Dept. of LWD, Construction EEO Monitoring Program for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

The undersigned vendor certifies on their company's receipt, knowledge and commitment to comply with:

EXHIBIT B

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) and N.J.A.C. 17:27
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
Construction Contracts

The undersigned vendor further agrees to furnish the required forms of evidence and understands that their contract/company's bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) and N.J.A.C. 17:27.

Representative's Name/Title (Print): Matthew T. Papio, President

Representative's Signature: [Signature]

Name of Company: Paragon Restoration Corp. Tel. No.: (908) 276-8122 Date: June 16, 2020

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APPENDIX A
AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The contractor and the City of Jersey City (hereafter "owner") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. 5121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim, if any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the owner shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Representative's Name/Title Print: Matthew T. Papio
Representative's Signature: [Signature]
Name of Company: Paragon Restoration Corporation
Tel. No.: (908) 276-8122 Date: June 16, 2020



**CITY OF JERSEY CITY
DEPARTMENT OF BUSINESS ADMINISTRATION
OFFICE OF DIVERSITY AND INCLUSION**



SUPPLIER DIVERSITY BIDDER QUESTIONNAIRE

The City of Jersey City is committed to ensuring that its utilization of vendors reflects the diversity of its community. Please complete this form to assist us with monitoring our supplier diversity performance.

Business Name: Paragon Restoration Corporation

Address: 292 Monroe Avenue, Kenilworth, New Jersey

Phone: (908) 276-8122

Email: matthewpapio@paragoncorp.com cc: cescobar@paragoncorp.com

Contact Name: Matthew T. Papio

Please indicate if your business qualifies as any of the following: (See definitions for clarification)

- Minority Owned
- Woman Owned
- Veteran Owned
- Disability Owned
- Lesbian, Gay, Bisexual, Transgender Owned
- None

Please indicate if your business is currently certified by an authorized certifying body as any of the following:

- Minority Business Enterprise
- Woman Business Enterprise
- Veteran Business Enterprise
- Disability Owned Business Enterprise
- Lesbian, Gay, Bisexual, Transgender Business Enterprise
- Disadvantaged Business Enterprise
- Small Business Enterprise
- None

THE CITY OF JERSEY CITY IS AN AFFIRMATIVE ACTION & EQUAL OPPORTUNITY EMPLOYER AND COMPLIES WITH ALL LOCAL, STATE AND FEDERAL LAWS AND REGULATIONS IN EMPLOYMENT AND CONTRACTING.

Form MWBE Contractor's Compliance Plan to be submitted with bid document.
CONTRACTOR: PROVIDE TWO (2) COMPLETED COPIES OF THIS FORM WITH YOUR PROPOSAL (or within 24 hours thereafter)

City of Jersey City
 Department of Administration
 Office of Equal Opportunity/Affirmative Action

Project: Engine Co. #22 - Facade Restoration # 2019-019

Contractor: Paragon Restoration Corporation Bid Amt. \$ \$451,401.00

Please list what portions of the work, if any you intend to sublet, the approximate value of the same, and whether you anticipate subletting it to a minority or woman owned contractor, or neither.

Trade	Approx. \$ Value	Minority or Woman Owned Business Check appropriate column		
		Minority	Woman	Neither
Paragon Restoration Corporation will self perform work				X

Receipt of this report by the City does not constitute acceptance by the City of minority business participation goals less than 20% or women business participation goals less than 20% unless specifically agreed to by the Office of Equal Opportunity/Affirmative Action

CONTINUED ON NEXT PAGE

Form MWBE Contractor's Compliance Plan to be submitted with bid document.
CONTRACTOR: PROVIDE TWO (2) COMPLETED COPIES OF THIS FORM WITH YOUR PROPOSAL (or within 24 hours thereafter)

**City of Jersey City
 Department of Administration
 Office of Equal Opportunity/Affirmative Action**

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		Minority	Woman	Neither
Paragon Restoration Corporation will self perform work				X

Receipt of this report by the City does not constitute acceptance by the City of minority business participation goals less than 20% or women business participation goals less than 20% unless specifically agreed to by the Office of Equal Opportunity/Affirmative Action

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DIVISION OF PURCHASING COPY

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MWBE Page 3 Project Engine Co. #22 Facade Restoration - #2019-09

2. As to subcontracted trade mandated to be included in proposal pursuant to N.J.S.A. 40A:11-16, please list name of proposed subcontractor, trade, and whether minority woman, or not:

Trade	Contractor Name & Address	Approx \$ Value	Minority or Woman Owned Business Check appropriate column		
			Minority	Woman	Neither
Paragon Restoration Corporation will self perform work					X

3. What is your policy and practice with respect to outreach and consideration of minority and women-owned vendors/contractors as contractors and/or suppliers?
As a former woman own company we support all affirmative action and provide opportunity to minority and women on our work force.

Name of Contractor Paragon Restoration Corporation

By: Signature 

Type or print name/title: Matthew T. Papio

Telephone No: (908) 276-8122 Date June 16, 2020

.....
 For City Use:

Acceptable M/W Business Participation levels for this Project: _____

By _____ Date: _____

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MWBE Page 3 Project Engine Co. #22 Facade Restoration - #2019-019

2. As to subcontracted trade mandated to be included in proposal pursuant to N.J.S.A. 40A:11-16, please list name of proposed subcontractor, trade, and whether minority woman, or not:

Trade	Contractor Name & Address	Approx. \$ Value	To Minority or Woman Owned Business		
			Check appropriate column		
			Minority	Woman	Neither
Paragon Restoration Corporation will self perform work					X

3. What is your policy and practice with respect to outreach and consideration of minority and women-owned vendors/contractors as contractors and/or suppliers?
As a former woman own company we support all affirmative action and provide opportunity to minority and women on our work force.

Name of Contractor Paragon Restoration Corporation

By: Signature 

Type or print name/title: Matthew T. Papio

Telephone No: (908) 276-8122 Date June 16, 2020

.....
 For City Use:

Acceptable M/W Business Participation levels for this Project: _____

By _____ Date: _____

PURCHASING COPY

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